

**KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY**

**January 8, 2020**

**1:00 pm**

Board Members Present: Amy Adkins, Doyle Decker, Jacob Hack, Ryan Hamilton, William Lay, Karen Leek, Sharon Whitaker

Board Members Absent: Melanie Marrs, Jaime Warren

ExOfficio Members: Carson Kerr, Elizabeth Morgan

Guests:

AGENDA ITEM	Time	DISCUSSION	Action
Call to order	1 minute		Meeting was called to order at 1:13pm.
Approval of December Minutes	2 minutes		A motion to approve December minutes was made by Sharon Whitaker. Ryan Hamilton seconded. Motion passed.
Approval of Board Travel and per diem	1 minute		William Lay made a motion to approve board travel and per diem for today's meeting. Ryan Hamilton seconded. Motion passed.
Review of Office Personnel Time Records	1 minute		Board chair reviewed office timesheets. No issues were noted.
Committee Reports	20 minutes	<p><u>Education Committee</u>: No report. a. Designation of funds for scholarships</p> <p><u>Complaint/Violation Committee</u>:</p>	<p>The complaint/violation committee made a recommendation to approve an Agreed Order for a payment plan for civil penalty in case 19.12 and authorize board chair to execute final document. Karen Leek seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to approve an Agreed Order to retroactively apply the 26-day suspension and set up a payment plan for civil penalty in case 19.13 and authorize board chair to execute final document. Ryan Hamilton seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to approve an Agreed Order for a payment plan for civil penalty in case 19.14 and authorize board chair to execute final document. Karen Leek seconded. Recommendation passed.</p> <p>The complaint/violation committee made a</p>

AGENDA ITEM	Time	DISCUSSION	Action
		<p><u>Applications Committee:</u></p> <p><u>Communications Committee:</u> No report</p> <p><u>Regulations Revision Committee:</u> No report a. Amendments to administrative regulations</p>	<p>recommendation to approve an Agreed Order for a payment plan for civil penalty in case 19.17 and authorize board chair to execute final document. Ryan Hamilton seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to issue a 45-day retroactive suspension and a \$1500 civil penalty in case 19.20 for an individual that worked without a valid license. Karen Leek seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to ratify the initiating complaint issued by the Executive Director in case 20.01 unlicensed practice. Doyle Decker seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to initiate a complaint and issue a cease and desist notice in case 20.02 for an individual whose ARRT certification has been suspended. Doyle Decker seconded. Recommendation passed.</p> <p>The applications committee made a recommendation to approve the application for Julia Fryrear. Sharon Whitaker seconded. Recommendation passed.</p> <p>The applications committee made a recommendation to approve the application for William Robertson, Jr. Sharon Whitaker seconded. Recommendation passed.</p>
Old Business	15 minutes		

AGENDA ITEM	Time	DISCUSSION	Action
Executive Director Update	5 minutes	<p><u>License Update: December</u></p> <ul style="list-style-type: none"> <li>a. New: 23</li> <li>b. Renewal: 565</li> <li>c. Late: 1</li> <li>d. Follow-up to late license submissions: in committee</li> </ul> <p><u>Related legislative activity: None</u></p> <p><u>Related ARRT, ASRT, NMTCB updates:</u> The ASRT is seeking public comment on proposed updates to practice standards, which will be considered at the annual meeting in June. Comments will be accepted until January 14, 2020.</p> <p><u>Budget: December report distributed</u></p> <ul style="list-style-type: none"> <li>a. Revenue</li> <li>b. Expenditures</li> <li>c. YTD Balance</li> <li>d. Outstanding Bills</li> </ul>	
<b>New Business</b>		<u>Election of Chair and Vice Chair</u>	<p>Sharon Whitaker made a motion to elect Amy Adkins as Board Chair. Ryan Hamilton seconded. Motion passed.</p> <p>Amy Adkins made a motion to elect Sharon Whitaker as Vice Chair. Ryan Hamilton seconded. Motion passed.</p> <p>Sharon Whitaker made a motion to change the November 11, 2020 meeting to December 9, 2020 as state offices are closed for Veterans Day on November 11. William Lay seconded. Motion passed.</p>
<b>Future meetings</b>		<p>March 11, 2020</p> <p><i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT</i></p>	

AGENDA ITEM	Time	DISCUSSION	Action
		<i>office: 125 Holmes Street, First Floor Conference Room</i>	
<b>Meeting adjourned</b>			Jacob Hack made a motion to adjourn meeting. William Lay seconded. Meeting adjourned at 1:44pm.